
JOB DESCRIPTION

DIRECTOR OF MUSIC



KING EDWARD VI
ASTON SCHOOL

Educational excellence for our City

1. The Purpose of the Position

- i. To lead the strategic development of Music across all year groups, ensuring a shared vision and consistently high standards of teaching.
- ii. To identify strengths and areas for development in teaching and learning, implementing improvement strategies that foster both rapid and sustained progress for all students.
- iii. To inspire and cultivate a thriving musical culture that enhances the school's academic and extra-curricular provision.
- iv. To ensure that the Music curriculum meets or exceeds statutory requirements while integrating effectively with the broader aims of the school.
- v. To plan, implement, and oversee targeted interventions that support student engagement and achievement in Music at all levels.
- vi. To lead, develop, and promote extra-curricular opportunities in Music, ensuring a diverse and inclusive programme of ensembles, performances, and musical enrichment activities.
- vii. Ensure that all teachers within the department are accountable for student progress and engagement, providing support and challenge where needed to maintain high expectations.
- viii. To work proactively with the leadership team, other departments, and external organisations to expand opportunities for students and enhance the visibility of Music within the school and wider community.

2. Line Management Responsibility

- i. The post holder line-manages most staff whose teaching timetable is predominantly Music, with the remainder being managed by the second in department.
- ii. The post holder is line-managed by the relevant member of the leadership team with responsibility for Music.

3. Teaching and Learning Responsibility (TLR) Payment

This position carries a 1A TLR.

4. Generic Responsibilities of a Subject Leader

All Subject Leaders must provide clear leadership and management to ensure:

- i. High quality teaching.
- ii. Effective resource usage.
- iii. Improved standards of learning and achievement for students in all year groups.

A. Leadership of Teaching and Learning

- i. Establish and communicate a clear vision for how Music should be taught and developed.
- ii. Lead and foster a culture of high expectations within the subject.
- iii. Analyse and interpret relevant data (national, local, and school-level) to inform policy, set targets, and refine teaching methods.

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- iv. Ensure that all statutory requirements for Music are fully met.
 - v. Promote and sustain high quality teaching and learning to meet the needs of all students.
 - vi. Contribute to the induction of new staff.
 - vii. Contribute to and support professional development for staff within Music.
 - viii. Ensure that Music contributes to the broader development of students (spiritual, moral, cultural, and physical) as they prepare for adult life.

B. Management

- i. Conduct performance management reviews of staff within the department.
- ii. Chair subject meetings, providing agendas and clear action points.
- iii. Attend Subject Leaders' meetings as required.
- iv. Produce and maintain a strategic plan for Music, with regular evaluation and review.
- v. Manage the subject's resources (including accommodation and financial aspects) in line with identified priorities.
- vi. Submit annual capitation and training requests.
- vii. Report Health and Safety issues to the school's designated officer.
- viii. Ensure that teaching spaces are fit for purpose and conducive to learning.
- ix. Supply necessary information for school publications and the website.
- x. Support staff in maintaining discipline, in line with school policies.
- xi. Ensure that Music fulfils its cross-curricular obligations.

C. Monitoring and Evaluation

- i. Develop and use varied methods to monitor teaching and learning quality, in accordance with school policies.
- ii. Analyse data from monitoring activities and adapt approaches to address any issues identified.
- iii. Regularly update schemes of work.
- iv. Oversee the subject's assessment, reporting, and recording procedures in line with school and statutory requirements.
- v. Track and evaluate student performance in both external and internal assessments.
- vi. Attend Subject Leader and other meetings as outlined in the school calendar.

5. Extra-Curricular Responsibilities

- i. Lead and organise a varied programme of musical performances throughout the academic year.
- ii. Develop opportunities for students to participate in external music competitions, workshops, and concert tours.
- iii. Oversee and support the work of peripatetic music tutors, ensuring high-quality provision.
- iv. Organise and coordinate the school's participation in ABRSM/Trinity music examinations.
- v. Ensure that instruments, equipment, and facilities are maintained to a high standard.
- vi. Promote the visibility of Music within the school and local community through concerts, events, and digital media.

This job description is not exhaustive and may be subject to change to meet the needs of the school. It may be reviewed and updated in order to ensure that it relates to the job performed or to incorporate any proposed changes. This procedure will be conducted by the Head Teacher in consultation with the post holder.